



**PARK & RECREATION COMMISSION**  
John P. Murzyn Hall—Senior Center, 530 Mill St NE  
Wednesday, June 23, 2021  
5:30 PM

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## **AGENDA**

### **NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN PERSON AND ELECTRONIC MEANS**

*Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats, members of the public who wish to attend may do so by attending in-person, by calling 1-312-626-6799 and entering **meeting ID 875 9892 8957**, or by Zoom at <https://us02web.zoom.us/j/87598928957> at the scheduled meeting time. For questions regarding this notice, please contact the City Clerk at (763) 706-3611.*

### **CALL TO ORDER/ROLL CALL**

1. OATH OF OFFICE - Brian Clerkin and Nicole Peterson

### **CONSENT AGENDA**

*(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)*

2. Approval Payment of Bills - John P. Murzyn Hall, Parks

### **LETTERS AND REQUESTS**

### **OLD BUSINESS**

### **NEW BUSINESS**

3. Recent private party rentals of the Senior Center have impacted main hall rentals. Staff will discuss options regarding time and size of future rentals in the lower level of Murzyn Hall.
4. Staff will discuss park rentals. Attached is the City of Columbia Heights Park Facility Use Policy and a comparison of other metro cities park rental policies.

### **REPORTS**

**Recreation Director**

**Public Works Director/City Engineer**

**Commission Members**

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*

## Jan EXPENSES - MURZYN HALL - 2021

Date	Vendor	Item	Amount	Account
1/14/21	Trio Supply Company Inc	pine cleaner	\$67.68	2171
1/14/21	Trusens	2020 Carbon Filt	\$29.00	2171
1/14/21	Trusens	2020 Carbon Filt	-\$29.00	2171
1/14/21	Popp.Com Inc	2020 123120	\$69.49	3210
1/14/21	Popp.Com Inc	2020 123120	-\$69.49	3210
1/28/21	Comcast	communications 011021	\$9.57	3250
1/31/21	21 Prop & Liab Ins Alloc	insurance	\$491.67	3600
1/28/21	Xcel Energy	2020 electric	\$1,154.03	3810
1/28/21	Xcel Energy	2020 electric	-\$1,154.03	3810
1/28/21	Xcel Energy	011121 electric	\$184.77	3810
1/14/21	Virtual Systems Solution	Classtrak 0121	\$120.00	4000
1/31/21	21 Building Maint Alloc	internal svcs building maint	\$808.33	4010
1/14/21	Cintas Inc	mops jpm 010521	\$26.53	4020
1/14/21	Orkin Inc	pest control JPM 010621	\$105.00	4020
1/21/21	Cintas Inc	mops jpm 011221	\$26.53	4020
1/21/21	Schindler Elevator Corp	2020 prevent maint 1220	\$65.94	4020
1/21/21	Schindler Elevator Corp	2020 prevent maint 1220	-\$65.94	4020
1/28/21	Cintas Inc	mops jpm 011921	\$26.53	4020
1/31/21	CC Fee Allocation 01/21	credit card fees rec 01/21	\$91.79	4020

Grand Total

\$1,958.40

## Feb EXPENSES - MURZYN HALL - 2021

Date	Vendor	Item	Amount	Account
2/11/21	Menards Cashway Lumber	cleaning supp, jmpr cbles	\$71.45	2171
2/11/21	Trio Supply Company	pine clnr, urinal rounds,	\$282.26	2171
2/18/21	Popp.com Inc	telephone	\$70.42	3210
2/28/21	21 Prop & Liab Ins Alloc	insurance 21	\$491.67	3600
2/18/21	Xcel Energy	electric 020821	\$1,078.32	3810
2/25/21	Xcel Energy	electric 020821	\$160.54	3810
2/4/21	Center Point Energy	2020 gas	\$1,156.25	3830
2/4/21	Center Point Energy	2020 gas	-\$1,156.25	3830
2/28/21	21 Building Maint Alloc	internal svcs building maint alloc	\$808.33	4010
2/4/21	Cintas Inc	mops, mats 012621	\$77.53	4020
2/4/21	Horwitz Inc	murzyn 0121-0321	\$1,773.00	4020
2/11/21	Orkin Inc	pest control jpm 020321	\$105.00	4020
2/11/21	LVC Companies Inc	annual fire alarm jpm	\$275.00	4020
2/11/21	Schindler Elevator Corp	prevent maint 0121	\$68.51	4020
2/11/21	Cintas Inc	mops jpm 020221	\$26.53	4020
2/18/21	Cintas Inc	mops jpm 020921	\$26.53	4020
2/25/21	Cintas Inc	mops jpm 021621	\$26.53	4020
2/25/21	Central Roofing Co Inc	fascia repair	\$1,004.00	4020
2/28/21	CC Fee Allocation 01/21	credit card fees 02/21	\$58.53	4310

Grand Total

\$6,404.15

## Mar EXPENSES - MURZYN HALL - 2021

Date	Vendor	Item	Amount	Account
3/11/21	Trio Supply Company Inc	plates	\$42.37	2171
3/14/21	Amazon.com	custodian supply caddy	\$28.36	2171
3/18/21	Popp.com Inc	telephone	\$62.21	3210
3/18/21	Marco Inc	call trckng software support	\$109.62	3210
3/4/21	Comcast	communications	\$9.57	3250
3/31/21	Prop & Liab Ins Alloc	insurance	\$491.67	3600
3/4/21	Cornillie 2 Community So	solar garden 022221	\$421.83	3810
3/25/21	Cornillie 2 Community So	solar garden 031621	\$757.93	3810
3/25/21	Xcel Energy	electric	\$142.11	3810
3/29/21	Xcel Energy	solar credit refund	-\$66.30	3810
3/31/21	City UB Bills	water utilities dec, jan, feb	\$169.72	3820
3/31/21	Center Point Energy	gas 021521	\$1,082.19	3830
3/31/21	City UB Bills	sewer dec, jan, feb	\$631.97	3850
3/31/21	21 Building Maint Alloc	interal svcs building maint	\$808.33	4010
3/4/21	Cintas Inc	mops, mats jpm 022321	\$77.53	4020
3/11/21	Altemp Mechanical Inc	ice machine clean	\$375.00	4020
3/11/21	Cintas Inc	mops jpm 030221	\$26.53	4020
3/11/21	Orkin Inc	pest control jpm 030321	\$105.00	4020
3/11/21	Schindler Elevator Corp	prevent maint 0221	\$68.51	4020
3/18/21	Cintas Inc	mops jpm 030921	\$26.53	4020
3/25/21	Cintas Inc	mops jpm 031621	\$26.53	4020
3/31/21	March 2021 Garage Allocation	internal svc Murzyn Hall labor	\$42.40	4050
3/18/21	CC Fee Allocation 03/21	credit card fees 03/21	\$81.49	4310
3/18/21	MN Dept of Labor Indus	elevator permit jpm	\$100.00	4390

Grand Total

\$5,621.10

## April EXPENSES - MURZYN HALL - 2021

<b>Date</b>	<b>Vendor</b>	<b>Item</b>	<b>Amount</b>	<b>Account</b>
4/15/21	Menards Cashway Lumber	squeegee, soil	\$20.80	2171
4/8/21	Cintas Inc	mops jpm 033021	\$26.53	3050
4/1/21	Comcast	communications 031021	\$9.57	3250
4/30/21	21 Prop & Liab Ins Alloc	insurance	\$491.67	3600
4/22/21	Xcel Energy	electric	\$1,505.61	3810
4/29/21	Cornillie 2 Community Solar	solar garden 042021	\$1,054.07	3810
4/1/21	Center Point Energy	gas	\$1,339.13	3830
4/29/21	Center Point Energy	gas	\$600.82	3830
4/30/21	Building Maint Alloc	internal svcs building maint	\$808.33	4010
4/1/21	Minnesota Control System	AHU repair	\$728.00	4020
4/1/21	Cintas Inc	mops, mats 032321	\$77.53	4020
4/8/21	Haldeman-Homme Inc	wood floor repair jpm	\$1,075.00	4020
4/15/21	Cintas Inc	mops jpm 040621	\$26.53	4020
4/15/21	Orkin Inc	pest control jpm 040721	\$108.00	4020
4/22/21	AID Electric Service Inc	replace ballast	\$463.93	4020
4/22/21	Schindler Elevator Corp	prevent maint 0321	\$68.51	4020
4/22/21	Asset Management Systems	monitoring 040121-063021	\$116.97	4020
4/22/21	Cintas Inc	mops jpm 041321	\$26.53	4020
4/29/21	Cintas Inc	mops, mats 042021	\$77.53	4020
4/15/21	On Site Sanitation Inc	satellite rent mckenna	\$91.14	4100

Grand Total

\$8,716.20

## Parks Expenses January 2021

DATE	VENDOR	AMOUNT	DESCRIPTION	ACCOUNT	CODE
12121	MID-AMERICA SALES ASSOCI	822.72	*20* LINECHALKER,BUCKET,	101-45200	2010
12121	MID-AMERICA SALES ASSOCI	(822.72)	*20* LINECHALKER,BUCKET,	101-45200	2010
11421	ATLAS TOYOTA MATERIAL HA	79.75	*20* FORK LIFT TRAINING	101-45200	2070
11421	ATLAS TOYOTA MATERIAL HA	(79.75)	*20* FORK LIFT TRAINING	101-45200	2070
11421	DISCOUNT STEEL INC	48.97	*20* HEX KEYS,EXTRACTORS	101-45200	2171
11421	DISCOUNT STEEL INC	6.54	*20* SCREWS	101-45200	2171
11421	HOME DEPOT #2802	5.70	*20* PRIMARY WIRE	101-45200	2171
11421	HOME DEPOT #2802	24.83	*20* PRIMER,TRAY LINERS	101-45200	2171
11421	HOME DEPOT #2802	66.42	*20* PRIMER,RUSTOLEUM,RA	101-45200	2171
11421	DISCOUNT STEEL INC	(48.97)	*20* HEX KEYS,EXTRACTORS	101-45200	2171
11421	DISCOUNT STEEL INC	(6.54)	*20* SCREWS	101-45200	2171
11421	HOME DEPOT #2802	(5.70)	*20* PRIMARY WIRE	101-45200	2171
11421	HOME DEPOT #2802	(24.83)	*20* PRIMER,TRAY LINERS	101-45200	2171
11421	HOME DEPOT #2802	(66.42)	*20* PRIMER,RUSTOLEUM,RA	101-45200	2171
11421	ARAMARK UNIFORM & CAREER	43.61	*20* 123120 UNIFORM RENT	101-45200	2172
11421	ARAMARK UNIFORM & CAREER	(43.61)	*20* 123120 UNIFORM RENT	101-45200	2172
12121	ARAMARK UNIFORM & CAREER	43.61	010721 UNIFORM RENTAL	101-45200	2172
12821	ARAMARK UNIFORM & CAREER	43.61	011421 UNIFORM RENTAL	101-45200	2172
12821	NORDLUND/JOHN	169.96	UNIFORM REIMBURSEMENT	101-45200	2172
12121	MCCELLELLAN SALES INC	43.40	BOOT ICE TRACTION DEVICE	101-45200	2173
13121	JANUARY 2021 GARAGE ALLO	2,137.38	PARKS PARTS	101-45200	2280
13121	JANUARY 2021 FUEL ALLOCA	944.55	PARK FUEL	101-45200	2282
12821	INTEGRATED LOSS CONTROL	73.33	020121 SAFETY SERVICES	101-45200	3105
11421	POPP.COM INC	3.96	*20* 123120-10010429	101-45200	3210
11421	POPP.COM INC	(3.96)	*20* 123120-10010429	101-45200	3210
12121	VERIZON WIRELESS	84.06	*20* 010121 342019817-00	101-45200	3211
12121	VERIZON WIRELESS	(84.06)	*20* 010121 342019817-00	101-45200	3211
12121	ANOKA COUNTY	3.75	BROADBAND CONN 0121	101-45200	3250
12821	COMCAST	9.57	011021 8772105050224795	101-45200	3250
13121	21 PROP & LIAB INS ALLOC	2,100.00	21 PROP & LIAB INS ALLOC	101-45200	3600
12121	XCEL ENERGY (N S P)	90.65	*20* 010821 51-001226610	101-45200	3810
12121	XCEL ENERGY (N S P)	150.18	*20* 010821 51-001005757	101-45200	3810
12121	XCEL ENERGY (N S P)	12.09	*20* 010821 51-8042065-3	101-45200	3810
12121	XCEL ENERGY (N S P)	27.36	*20* 010821 51-9597586-9	101-45200	3810
12121	XCEL ENERGY (N S P)	33.15	*20* 010821 51-001103912	101-45200	3810
12121	XCEL ENERGY (N S P)	(90.65)	*20* 010821 51-001226610	101-45200	3810
12121	XCEL ENERGY (N S P)	(150.18)	*20* 010821 51-001005757	101-45200	3810
12121	XCEL ENERGY (N S P)	(12.09)	*20* 010821 51-8042065-3	101-45200	3810
12121	XCEL ENERGY (N S P)	(27.36)	*20* 010821 51-9597586-9	101-45200	3810
12121	XCEL ENERGY (N S P)	(33.15)	*20* 010821 51-001103912	101-45200	3810
12821	XCEL ENERGY (N S P)	44.07	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	31.59	*20* 011421 51-4159573-1	101-45200	3810

12821	XCEL ENERGY (N S P)	28.35	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	108.90	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	62.75	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	58.66	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	11.32	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	75.60	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	68.09	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	76.17	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	69.91	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	11.32	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	81.58	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	28.35	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	152.62	*20* 011121 51-5950185-0	101-45200	3810
12821	XCEL ENERGY (N S P)	24.26	*20* 011121 51-5950185-0	101-45200	3810
12821	XCEL ENERGY (N S P)	11.32	*20* 011321 51-7654903-4	101-45200	3810
12821	XCEL ENERGY (N S P)	198.53	*20* 011321 51-7654903-4	101-45200	3810
12821	XCEL ENERGY (N S P)	(44.07)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(31.59)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(28.35)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(108.90)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(62.75)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(58.66)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(11.32)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(75.60)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(68.09)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(76.17)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(69.91)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(11.32)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(81.58)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(28.35)	*20* 011421 51-4159573-1	101-45200	3810
12821	XCEL ENERGY (N S P)	(152.62)	*20* 011121 51-5950185-0	101-45200	3810
12821	XCEL ENERGY (N S P)	(24.26)	*20* 011121 51-5950185-0	101-45200	3810
12821	XCEL ENERGY (N S P)	(11.32)	*20* 011321 51-7654903-4	101-45200	3810
12821	XCEL ENERGY (N S P)	(198.53)	*20* 011321 51-7654903-4	101-45200	3810
13121	CITY UB BILLS-SECTION 3	313.41	UTILITIES-OCT,NOV,DEC	101-45200	3820
12121	CENTER POINT ENERGY	17.06	*20* 010721 5467671-3	101-45200	3830
12121	CENTER POINT ENERGY	161.19	*20* 010721 5452216-4	101-45200	3830
12121	CENTER POINT ENERGY	82.75	*20* 010721 10802324-3	101-45200	3830
12121	CENTER POINT ENERGY	(17.06)	*20* 010721 5467671-3	101-45200	3830
12121	CENTER POINT ENERGY	(161.19)	*20* 010721 5452216-4	101-45200	3830
12121	CENTER POINT ENERGY	(82.75)	*20* 010721 10802324-3	101-45200	3830
13121	CITY UB BILLS-SECTION 3	269.48	UTILITIES-OCT,NOV,DEC	101-45200	3850
11421	AID ELECTRIC SERVICE INC	1,517.52	*20* RPR LITE SULLIVAN P	101-45200	4000
11421	AID ELECTRIC SERVICE INC	(1,517.52)	*20* RPR LITE SULLIVAN P	101-45200	4000



13121	JAN 21 COPIER ALLOCATION	10.33	JAN 21 COPIER CHARGE	101-45200	4000
13121	JANUARY 2021 GARAGE ALLO	3,390.67	PARKS LABOR	101-45200	4050
12121	ON SITE SANITATION INC	58.00	SATELLITE RENT-LABELLE	101-45200	4100
12121	ON SITE SANITATION INC	58.00	SATELLITE RENT-KEYES	101-45200	4100
12121	ON SITE SANITATION INC	130.00	SATELLITE RENT-SULLIVAN	101-45200	4100
12121	ON SITE SANITATION INC	58.00	SATELLITE RENT-MCKENNA	101-45200	4100
12121	ON SITE SANITATION INC	199.00	SATELLITE RENT-HUSET	101-45200	4100
13121	21 GARAGE SPACE ALLOC	6,683.33	21 GARAGE SPACE ALLOC	101-45200	4100
		<b>16,739.38</b>		<b>Total 101-45200</b>	
		<b>15,916.66</b>		<b>Grand Total</b>	

## Parks Expenses February 2021

DATE	VENDOR	AMOUNT	DESCRIPTION	ACCOUNT	CODE
21821	INNOVATIVE OFFICE SOLUTN	6.03	COPY PAPER	101-45200	2000
20421	AK MATERIAL HANDLING SYS	1,002.96	PALLET RACK SYSTEM	101-45200	2010
21121	AMAZON.COM	26.66	EXERCISE EQUIPMENT	101-45200	2010
21121	AMAZON.COM	31.66	EXERCISE EQUIPMENT	101-45200	2010
21821	BEISSWENGER'S HARDWARE	301.30	STIHL POWERHEAD AUGER	101-45200	2010
21821	AK MATERIAL HANDLING SYS	2,529.05	PALLET RACK SYSTEM	101-45200	2010
21121	MINNEAPOLIS SAW CO INC	80.90	BLADE,FOLDING SAW	101-45200	2171
20421	SANDQUIST/TIM	134.97	UNIFORM REIMBURSEMENT 0	101-45200	2172
21121	FETZER/KELLY	34.99	UNIFORM REIMBURSEMENT 0	101-45200	2172
21121	FETZER/KELLY	111.97	UNIFORM REIMBURSEMENT 0	101-45200	2172
21121	SANDQUIST/TIM	89.98	UNIFORM REIMBURSEMENT	101-45200	2172
22821	FEBRUARY 2021 GARAGE ALL	561.66	PARKS PARTS	101-45200	2280
22821	FEBRUARY 2021 FUEL ALLOC	951.66	PARK FUEL	101-45200	2282
21121	UNIVERSITY OF MINNESOTA	190.00	PESTICIDE WKSHP NORDLUND	101-45200	3105
21821	POPP.COM INC	3.96	013121-10010429 201325	101-45200	3210
21821	VERIZON WIRELESS	82.47	020121 342019817-00001	101-45200	3211
21121	ANOKA COUNTY	3.75	BROADBAND CONN 0221 201	101-45200	3250
22821	21 PROP & LIAB INS ALLOC	2,100.00	21 PROP & LIAB INS ALLOC	101-45200	3600
20221	XCEL ENERGY	(420.00)	LIGHTING REBATE	101-45200	3810
21821	XCEL ENERGY (N S P)	117.56	020821 51-0010057576-7	101-45200	3810
21821	XCEL ENERGY (N S P)	32.86	020821 51-0011039127-7	101-45200	3810
21821	XCEL ENERGY (N S P)	12.09	020821 51-8042065-3	101-45200	3810
21821	XCEL ENERGY (N S P)	14.21	020821 51-9597586-9	101-45200	3810
21821	XCEL ENERGY (N S P)	101.90	020821 51-0012266105-3	101-45200	3810
22521	XCEL ENERGY (N S P)	155.90	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	24.25	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	27.21	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	92.34	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	64.23	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	55.23	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	11.32	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	70.22	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	76.40	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	70.27	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	101.21	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	17.21	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	25.09	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	25.41	021221 51-4159573-1	101-45200	3810
22521	XCEL ENERGY (N S P)	11.32	021521 51-7654903-4	101-45200	3810
22521	XCEL ENERGY (N S P)	184.12	021521 51-7654903-4	101-45200	3810
22521	XCEL ENERGY (N S P)	147.58	021121 51-5950185-0	101-45200	3810
22521	XCEL ENERGY (N S P)	28.43	021121 51-5950185-0	101-45200	3810

22821	CITY UB BILLS-SECTION 1	744.37	UTILITIES NOV,DEC,JAN	101-45200	3820
20421	CENTER POINT ENERGY	203.58	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	165.43	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	17.06	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	137.87	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	157.66	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	(203.58)	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	(165.43)	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	(17.06)	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	(137.87)	*20* 011521 8000014661-5	101-45200	3830
20421	CENTER POINT ENERGY	(157.66)	*20* 011521 8000014661-5	101-45200	3830
21821	CENTER POINT ENERGY	69.06	020821 10802324-4	101-45200	3830
21821	CENTER POINT ENERGY	17.06	020821 5467671-3	101-45200	3830
21821	CENTER POINT ENERGY	128.94	020821 5452216-4	101-45200	3830
22821	CITY UB BILLS-SECTION 1	457.41	UTILITIES NOV,DEC,JAN	101-45200	3850
20421	HORWITZ INC	532.56	REPLACE IGNITOR,CLN FAN	101-45200	4000
21821	MARCO, INC	19.78	MAINT 012521-042421	101-45200	4000
21821	AID ELECTRIC SERVICE INC	1,859.94	PATHWAY LIGHTS SULLIVAN	101-45200	4000
22821	FEB 21 COPIER ALLOCATION	5.29	FEB 21 COPIER CHARGE	101-45200	4000
20421	HORWITZ INC	250.00	PARKS 0121-0321 002824 P	101-45200	4020
20421	HORWITZ INC	1,124.00	FIRE 0121-0321 002824 P	101-45200	4020
22821	FEBRUARY 2021 GARAGE ALL	3,690.90	PARKS LABOR	101-45200	4050
21821	ON SITE SANITATION INC	199.00	SATELLITE-HUSET	101-45200	4100
21821	ON SITE SANITATION INC	58.00	SATELLITE-MCKENNA	101-45200	4100
21821	ON SITE SANITATION INC	130.00	SATELLITE-SULLIVAN	101-45200	4100
21821	ON SITE SANITATION INC	58.00	SATELLITE-KEYES	101-45200	4100
21821	ON SITE SANITATION INC	58.00	SATELLITE-LABELLE	101-45200	4100
22821	21 GARAGE SPACE ALLOC	6,683.33	21 GARAGE SPACE ALLOC	101-45200	4100
21821	AMERICAN PUBLIC WORKS AS	112.50	2021 MEMBERSHIP DUES	101-45200	4330
21821	ANOKA COUNTY - ES	300.00	RAMSDELL POOL LICENSE	101-45200	4390
21821	ANOKA COUNTY - ES	300.00	MCKENNA POOL LICENSE	101-45200	4390
		<b>26,088.47</b>		<b>Total 101-45200</b>	
22521	MINNESOTA EQUIPMENT INC	1,191.48	GLASS DOOR #0201	884-45200	2280
		<b>1,191.48</b>		<b>Total 884-45200</b>	
		<b>27,279.95</b>		<b>Grand Total</b>	

## Parks Expenses March 2021

DATE	VENDOR	AMOUNT	DESCRIPTION	ACCOUNT	CODE
30421	OFFICE DEPOT	4.99	COPY PAPER	101-45200	2000
31121	INNOVATIVE OFFICE SOLUTN	3.32	PAPER CLIP,PEN,POST-IT	101-45200	2000
31421	AMAZON.COM	64.50	256GB FLASH DRIVE (1)	101-45200	2020
31121	MENARDS CASHWAY LUMBER-F	431.60	PLYWOOD	101-45200	2160
32521	MENARDS CASHWAY LUMBER-F	432.28	PLYWOOD,STEEL BEAMS	101-45200	2160
32521	MENARDS CASHWAY LUMBER-F	215.17	STEEL BEAMS,WIRE RACKS	101-45200	2160
32521	MENARDS CASHWAY LUMBER-F	(159.21)	RTN WIRE RACKS	101-45200	2160
32521	MENARDS CASHWAY LUMBER-F	455.10	STEEL BEAMS,STEEL FRAMES	101-45200	2160
30421	MENARDS CASHWAY LUMBER-F	12.88	FLEX GLUE	101-45200	2171
30421	MENARDS CASHWAY LUMBER-F	71.92	STACKABLE BINS	101-45200	2171
31821	MENARDS CASHWAY LUMBER-F	10.28	RUSTOLEUM PAINT	101-45200	2171
31821	MENARDS CASHWAY LUMBER-F	118.91	MOP,MOP BUCKET	101-45200	2171
32521	HOME DEPOT #2802	11.25	ANCHORS	101-45200	2171
32521	MENARDS CASHWAY LUMBER-F	59.95	TIE DOWNS	101-45200	2171
31821	LUND/TIM	18.00	UNIFORM REIMBURSEMENT	101-45200	2172
31821	LUND/TIM	27.34	UNIFORM REIMBURSEMENT	101-45200	2172
31821	LUND/TIM	71.80	UNIFORM REIMBURSEMENT	101-45200	2172
31821	ARAMARK UNIFORM & CAREER	43.61	121720 UNIFORM RENTAL	101-45200	2172
31821	ARAMARK UNIFORM & CAREER	43.61	012121 UNIFORM RENTAL	101-45200	2172
31821	ARAMARK UNIFORM & CAREER	35.62	020421 UNIFORM RENTAL	101-45200	2172
31821	ARAMARK UNIFORM & CAREER	43.61	012821 UNIFORM RENTAL	101-45200	2172
31821	ARAMARK UNIFORM & CAREER	21.55	021121 UNIFORM RENTAL	101-45200	2172
31821	ARAMARK UNIFORM & CAREER	15.37	021821 UNIFORM RENTAL	101-45200	2172
31821	ARAMARK UNIFORM & CAREER	15.37	022521 UNIFORM RENTAL	101-45200	2172
31821	ARAMARK UNIFORM & CAREER	17.33	030421 UNIFORM RENTAL	101-45200	2172
30421	NORDLUND/JOHN	119.95	BOOT REIMBURSEMENT	101-45200	2173
33121	MARCH 2021 GARAGE ALLOCA	1,098.41	PARKS PARTS	101-45200	2280
33121	MARCH 2021 FUEL ALLOCATI	720.90	PARK FUEL	101-45200	2282
32521	FIRST ADVANTAGE LNS SCRE	34.19	ANNUAL ENROLLMENT 0221	101-45200	3050
32521	RESPEC INC	148.13	GIS SERVICES 0121	101-45200	3050
30421	INTEGRATED LOSS CONTROL	73.33	030121 SAFETY SERVICES	101-45200	3105
31821	POPP.COM INC	3.01	022821-10010429	101-45200	3210
31821	MARCO, INC	11.01	CALL TRCKNG SFTWARE SPPT	101-45200	3210
32521	VERIZON WIRELESS	85.11	030121 342019817-00001	101-45200	3211
30421	COMCAST	9.57	021021 8772105050224795	101-45200	3250
31821	ANOKA COUNTY	3.75	BROADBAND CONN 0321	101-45200	3250
33121	21 PROP & LIAB INS ALLOC	2,100.00	21 PROP & LIAB INS ALLOC	101-45200	3600
31821	XCEL ENERGY (N S P)	105.20	031021 51-0010057576-7	101-45200	3810
31821	XCEL ENERGY (N S P)	13.94	031021 51-9597586-9	101-45200	3810
31821	XCEL ENERGY (N S P)	12.11	031021 51-8042065-3	101-45200	3810
31821	XCEL ENERGY (N S P)	156.73	031021 51-0012266105-3	101-45200	3810
32521	XCEL ENERGY (N S P)	145.80	031121 51-5950185-0	101-45200	3810

32521	XCEL ENERGY (N S P)	24.97	031121 51-5950185-0	101-45200	3810
32521	XCEL ENERGY (N S P)	32.51	031021 51-0011039127-7	101-45200	3810
32521	XCEL ENERGY (N S P)	11.32	031521 51-7654903-4	101-45200	3810
32521	XCEL ENERGY (N S P)	164.24	031521 51-7654903-4	101-45200	3810
32521	XCEL ENERGY (N S P)	139.89	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	27.29	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	25.42	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	69.92	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	59.79	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	155.72	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	11.32	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	66.29	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	80.41	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	62.49	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	68.74	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	18.60	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	23.38	031521 51-4159573-1	101-45200	3810
32521	XCEL ENERGY (N S P)	24.18	031521 51-4159573-1	101-45200	3810
33121	CITY UB BILLS-SECTION 2	3.00	UTILITIES-DEC,JAN,FEB	101-45200	3810
33121	CITY UB BILLS-SECTION 2	445.42	UTILITIES-DEC,JAN,FEB	101-45200	3820
31121	CENTER POINT ENERGY	190.69	021521 80000014661-5	101-45200	3830
31121	CENTER POINT ENERGY	172.49	021521 80000014661-5	101-45200	3830
31121	CENTER POINT ENERGY	17.06	021521 80000014661-5	101-45200	3830
31121	CENTER POINT ENERGY	151.74	021521 80000014661-5	101-45200	3830
31121	CENTER POINT ENERGY	128.32	021521 80000014661-5	101-45200	3830
31821	CENTER POINT ENERGY	87.24	030921 10802324-3	101-45200	3830
31821	CENTER POINT ENERGY	17.06	030921 5467671-3	101-45200	3830
31821	CENTER POINT ENERGY	169.59	030921 5452216-4	101-45200	3830
33121	CITY UB BILLS-SECTION 2	230.15	UTILITIES-DEC,JAN,FEB	101-45200	3850
33121	MAR COPIER ALLOCATION 334	9.81	MAR 21 COPIER CHARGE	101-45200	4000
33121	MARCH 2021 GARAGE ALLOCA	2,447.50	PARKS LABOR	101-45200	4050
31121	ON SITE SANITATION INC	199.00	SATELLITE RENT-HUSET	101-45200	4100
31121	ON SITE SANITATION INC	58.00	SATELLITE RENT-MCKENNA	101-45200	4100
31121	ON SITE SANITATION INC	130.00	SATELLITE RENT-SULLIVAN	101-45200	4100
31121	ON SITE SANITATION INC	58.00	SATELLITE RENT-KEYES	101-45200	4100
31121	ON SITE SANITATION INC	58.00	SATELLITE RENT-LABELLE	101-45200	4100
33121	21 GARAGE SPACE ALLOC	6,683.33	21 GARAGE SPACE ALLOC	101-45200	4100
31421	DRIVER AND VEHICLE SERVI	0.65	CREDIT CARD FEE	101-45200	4310
31421	DRIVER AND VEHICLE SERVI	26.00	LICENSE TABS #3712	101-45200	4390
		<b>19,276.82</b>		<b>Total 101-45200</b>	
31121	LAMETTI & SONS INC	10,076.34	PAR PAY #7	412-51912	5185
		<b>10,076.34</b>		<b>Total 412-51912</b>	
31821	LANO EQUIPMENT	18,849.62	METAL PRESS BLADE	431-45200	5180
31821	TRI-STATE BOBCAT INC	1,195.48	KAGE SYSTEM	431-45200	5180

		<b>20,045.10</b>		<b>Total 431-45200</b>	
31121	MIDWAY FORD	43.35	TAIL LIGHT #0202	884-45200	2281
		<b>43.35</b>		<b>Total 884-45200</b>	
		<b>49,441.61</b>		<b>Grand Total</b>	

# Columbia Heights Recreation Department

## Park Facility Use Policy

Item 4.

City of Columbia Heights Parks and Recreation  
530 Mill St NE  
763-706-3730

The facilities of the City of Columbia Heights Park and Recreation Departments are provided for the leisure and enjoyment of all residents. The City will not deny or revoke rental on the basis of race, color, creed, religion, national origin, disability, sex, sexual orientation, or status with regard to public assistance. The City will not deny or revoke rental on basis of content or viewpoint except to the extent allowed by law. The City may deny or revoke rental on any other reasonable basis, including, but not limited to, previous rental by the same group or individual which resulted in damage, disruptive behavior, or violation of law. Approving a rental is not an endorsement by the City of that individual's or group's views.

### Reservation Policy

- City of Columbia Heights sponsored activities and programs shall have first priority to reserve facilities
- Park reservations begin on the first business day of each year
  - There is a limit of one rental per park per weekend before June and after August
- A completed rental permit with appropriate fee must be brought to the Recreation Offices at John P. Murzyn Hall, 530 Mill St NE, Columbia Heights, MN 55421
- Payment must be received in order to complete the reservation
- Park reservations become non-refundable within one month of the reserved date
- Please bring your permit with you the day of your event

Note: If your rental requires a key to unlock a building, it will need to be picked up at the recreation office before 4:00 pm the last business day before the event and will require a refundable deposit fee of \$100 – cash or check only. An ID will be required.

### Fees

- **Resident:** \$50
- **Non-Residents:** \$75
- **Groups of 100 People or More:** \$125
- A damage deposit may be required

## Facility Usage Policies

- Smoking is prohibited in youth activity areas (See tobacco policy)
- Alcohol is not allowed in parks unless the renter applies for a special permit
- Children must be supervised at all times
- Music is prohibited before 10:00am and after 8:00pm.
- Park hours are 6:00am to 11:00pm. Any use outside of this time is prohibited
  - No vehicles can be parked overnight
- Pets must be kept on a leash and their waste must be cleaned up
- Pets are not allowed on the beach or in the lake
- Fires may only be made in designated areas with a permit from the Columbia Heights Fire Department and must be completely extinguished before leaving the park
- The permit holder is responsible for leaving the park as they found it
  - Trash must be picked up and placed in the trash cans, and bags tied shut
  - Tables and chairs are to be cleaned and put back as they were found
  - Buildings must be locked before leaving park
- The permit holder is responsible for supervising the event
- Stakes/spikes are not allowed as they could strike and damage utility lines
- Park facility rental only ensures the exclusivity of the park shelter/building. Ballfields, playgrounds, pools, and splash pad may still be used by the public
- All other park ordinances must be followed
- Park rentals are limited to one per park per month for any group, organization, family, or individual
- The City of Columbia Heights may decline or revoke a permit if it is in the best interest of the City facilities or its patrons

**Note:** If there is a maintenance issue at a facility, please call the Public Works Department at 763-706-3700. If it is an emergency, please call 911.

## Special Use Permits

- Special permits are required for the following activities:
  - Sound amplification equipment
  - Film productions
  - Carnivals
  - Walk/run events
  - Benefits/fundraisers
  - Merchandise fairs
  - Fireworks
  - Additional portable toilets
  - Animals and hayrides

Note: Some special use permits may require additional insurance



# City of Columbia Heights Parks & Recreation Tobacco-Free Policy

## Prohibition of Tobacco Product Usage in Youth Activity Areas

In order to protect the health and welfare of our children, the Columbia Heights City Council and the Columbia Heights Park & Recreation Commission recommend that there be no use of tobacco products during youth related events and activities.

- Cigarettes are often discarded on park grounds requiring additional maintenance expense. They diminish the beauty of the city's recreational facilities and pose a risk to children.
- Secondhand smoke is harmful. Children and adults using city recreational facilities should not be exposed to the deadly effects of secondhand smoke.
- By having policies, we can ensure that the coaches, parents, and other role models do not use tobacco in recreational settings, sending our children the message that tobacco use is an unhealthy behavior.

No person shall use any form of tobacco at or on any city-owned or operated recreational facilities during a youth activity.

## Tobacco Free Facilities

1. Youth playgrounds, volleyball courts and beach property to include sand area.
2. Ball fields and spectator areas during youth events.
3. Picnic shelters, park buildings, BBQ areas.
4. Sliding hills and skating rink areas.
5. Wading pools, splash pad, and surrounding deck areas.

## Policy Enforcement Plan

In order to most effectively educate the community and ensure compliance, we suggest the following enforcement plan:

1. Appropriate signs shall be posted in the above areas.
2. Youth activity organizations will be encouraged to promote the Tobacco-Free Policy.
3. City Staff will promote the Tobacco-Free Policy through media resources.

**Adoption Date:** November 17, 2010

2021 Park Rentals City/County	Resident Fee *Tax Included	Non-resident Fee *Tax Included	Damage Deposit	Cancel Policy	Change Fee	Time Blocks	Hours	Alcohol	Security
Minneapolis Shoreview	134.72 *	Same	No		\$75 2 weeks out	9a - 3p 4p -10p	9a - 10p	3.2 cans	Only with whole park rentals
Vadnais Heights	\$40	\$40	-	Non-refundable \$25 fee outside 30 days. No refund w/in 30 days			8a - 8p	Not allowed	Nothing noted
Crystal- Neighborhood	\$75 Weekday \$28 weekend \$36	\$150	\$75/\$300	\$5.00 up to 14 days prior.		9a-2p 4- 9p	6a - 10p	In park shelter only. No glass or kegs. Cans only.	Nothing noted
Crystal- Community	Weekday \$52 weekend \$60	Non-resident fee is \$8 to \$10 more.	yes	\$5.00 up to 14 days prior.		9a-2p 4- 9p	6a - 10p	Included with a picnic rental. No additional cost but must fill out a permit.	Not for private gatherings. Special events require security.
Brooklyn Park	\$54	\$84	\$200	No refund -30 days	-	no	10a-10p	Only allowed at certain parks	Nothing noted
Brooklyn Center	\$50	\$50	\$50	Non-refundable	-	no	5a-10p	Local organizations only	Not required
New Hope	\$88 half day \$155 all day	\$105 half day \$189 all day	\$100	Due to weather only. \$25 cancel fee. No refund inside 2 weeks	-	10a-3p and 4p- 10pm	10a-9pm	Yes. No glass	No. Police department is aware of all rentals.
Plymouth	\$60	\$95	\$100		-	9a-2p, 4p-9p, 9a-9	9a - 9p	Not allowed	Not required
Maple Grove	\$55 picnic pavilion \$95 other pavilions	\$90 picnic \$150 all other		\$10/10 days in advance				Not allowed	
Fridley	\$65 with Bathroom \$35 shelter only	\$100 with bathroom \$75 Shelter only	\$50	Refund outside a week 30 days 80%. No refund less than 30 days	-	all day	8am -10pm	Not allowed	No
Champlin	\$180 for 4 hrs	\$205 for 4 hrs	\$300		none	4 hrs	8a-10p	Yes with \$100 permit	No
Maplewood	Fee range from \$35 to \$75 depending on the shelter \$80* for a 4 hr block Cap(35-40 people)	Same	none	Non-refundable	no	no time block	5a- 10p	Not allowed	None. Police department gets list.
Richfield		Same	nothing noted	50% refund 14 days out. No refund w/in 14 days.		4 hr blocks	10a-9p	Not allowed	None
Robbinsdale	Picnic Shelter \$75. Full day \$125	Picnic Shelter 1/2 day \$115. Full day \$185	\$250	Full refund outside 2 weeks. No refund inside 2 weeks \$10 fee outside 45 days 11-45 days prior: \$35 half day, \$45 full day.	-	9a - 3:30pm. 4p-9:30pm	open til 10pm	\$50 plus \$100 deposit	Nothing noted
Roseville	92.31 half day 190.36 full day Lions Shelter Capacity 110	Same	\$50	No refund w/in 10 days		9a-3p or 4p- \$7.00 10p	9a-10p	May request special permission. No glass.	Buildings are staffed. Shelters do not have staff or security.
Columbia Heights	\$50	\$75	none	No refund within 30 days	-	none	6a-11pm	Yes with permit	No
Anoka County	\$60 Mo-Fr \$75 wknds/Holiday	Same	none	80% outside 14 days. No refund within 14 days	none	-	5a-10p	Limited quantities allowed. No hard liquor.	None
Ramsey County	\$113	Same	-	Shelters are non-refundable	\$15 outside 30		11a-930p	Yes	Nothing noted